

# **MSWord Author Guidelines for Proceedings Manuscripts. This is the space where you must write the title for your paper. It must be centered in Times New Roman font in 14-point boldface type. Titles must never be beyond 70 characters long including spaces.**

**Note 1:** Please regard that given the double-blind nature of the revision that is going to take place, no personal data or affiliation can appear on the paper. Once accepted, authors will be asked to turn in a final version of their papers with all the information omitted from the previous version. Authors are reminded that institutional names and nationalities also compromise the anonymity of their papers so it is suggested they include XXXX in those spaces where the use of such names or places is unavoidable.

**Note 2:** Suitable papers submitted will be invited for consideration for publication in the international peer reviewed journal '**Body, Movement and Dance in Psychotherapy**' published by **Taylor and Francis**.

**ONLY FOR FINAL VERSION (Once the contribution has passed the double-blind review process)**

First author: Surname, Name. Institution. [name@institution.ext](mailto:name@institution.ext)

Second and successive authors: Surname, Name. Institution. [name@institution.ext](mailto:name@institution.ext)

## **Abstract**

*The abstract is to be in fully-justified italicized text, at the top of the left-hand column as it is here, below the author information. Use the word "Abstract" as the title, in 12-point Times, boldface type, centered relative to the column, initially capitalized. The abstract is to be in 10-point, single-spaced type, and up to 150 words in length. Leave two blank lines after the abstract, then begin the main text.*

## **1. Introduction**

These guidelines include complete descriptions of the fonts, spacing, and related information for producing your proceedings manuscripts. Please follow them. All papers must include an introduction as their first section. Introductions must give readers a general context of the work or contribution that will be described in the body of the paper. Introductions must never duplicate totally or partially the abstract. Any further contributions on your field of expertise will be very much appreciated.

## **2. Recommended sections for the paper**

For initial review proposals will be a maximum of 2000 words for oral presentations and 1000 words for workshop and poster contributions. After the double blind review, authors of accepted papers will be asked to submit the final versions of their manuscripts (These final versions will include all omitted information from the previous submission as

well as any modifications or corrections suggested by the reviewing committee).

Any and all papers must include (but are not limited to) the following sections:

1. **Introduction:** already explained in the previous section of this template.
2. **Goals:** The short, clear, achievable and measurable goals the study in your paper covers. Realism in their enunciation will be appreciated.
3. **Methodology:** Scientific description of the methodology used. Description of the indicators and data collection must also be succinctly explained. Both quantitative and qualitative methodologies will be welcome.
4. **Development:** Main body of the experience or study the paper covers.
5. **Results and/or Data analysis:** how the data recovered from the development has been treated in order to achieve the final results and conclusions of the paper.
6. **Conclusions:** What has been achieved?, how could it be transferred and reproduced?, what future lines does it open?, etc.
7. **References:** described in the last section of this template.

## **3. Main text**

Type your main text in 10-point Times, single-spaced. Do **not** use double-spacing. All paragraphs should be indented 1/4 inch (approximately 0.5 cm). Be sure your text is fully justified—that is, flush left and flush right. Please do not place any additional blank lines between paragraphs.

**Figure and table captions** should be 10-point boldface Helvetica (or a similar sans-serif font). Callouts should be 9-point non-boldface Helvetica. Initially capitalize only the first word of each figure caption and table title. Figures and tables must be numbered separately. For example: “Figure 1. Database contexts”, “Table 1. Input data”. Figure captions are to be centered *below* the figures. Table titles are to be centered *above* the tables.

#### **4. First-order headings**

For example, “1. Introduction”, should be Times 12-point boldface, initially capitalized, flush left, with one blank line before, and one blank line after. Use a period (“.”) after the heading number, not a colon.

##### **4.1. Second-order headings**

As in this heading, they should be Times 11-point boldface, initially capitalized, flush left, with one blank line before, and one after.

**4.1.1. Third-order headings.** Third-order headings, as in this paragraph, are discouraged. However, if you must use them, use 10-point Times, boldface, initially capitalized, flush left, preceded by one blank line, followed by a period and your text on the same line.

#### **5. References**

Each reference cited in the text must appear in a final reference list according APA Style. A tutorial with guidelines regarding APA Style can be consulted on: <http://www.apastyle.org/learn/index.aspx>

Not following these rules will generally result in rejection of the contribution.